

Candidate Name _____

School _____

Signature	Print Name Clearly*	Employee ID (optional)	School
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*Names that cannot reasonably be read cannot be counted.

STANDING RULE I

B. Commitment Form

1. All Candidates for office shall sign a commitment form stating their intent to serve the full term of office.
2. This form shall be signed and returned to the FEA office by 5:00 p.m., Wednesday, February 17, 2010.

FEA/VEA Directors receive automatic status to both state and national conventions.

I intend to serve the full term of office if elected.

Signature of Candidate

Date

Home Address _____

Home Phone _____

Email Address _____

Work Location _____

FEA BOARD OF DIRECTORS

FEA Constitution – Article V. Section 2. Qualifications

Board members shall be active members of the Association whose eligibility is defined in the Bylaws.

FEA Bylaws – Section 4. Officers

4-6. Term of Office

- a. An officer may serve more than one (1) term in office, provided that the terms are not consecutive. Where a previous term did not exceed one year, this limit is waived.
- b. An immediate Past President shall serve on the Board for a term equal to his/her successor's elected term of office.

4-7. Rights and Limitations

An officer shall be a voting member of the RA.

FEA Bylaws – Section 5. Board of Directors

5-1. Composition

A Board member shall immediately relinquish the position held on the Board when such director ceases to be employed in the category represented.

5-2. Rights and Limitations

- a. A Board member shall be a voting member of the RA.
- b. At-large members shall serve no more than two consecutive terms.

5-3. Function

The Board shall:

Meet as necessary to conduct FEA business, but in no case less than once a month.

Implement policies established by the RA.

Act for FEA between meetings of the RA, with policy actions open to review by the RA.

Review annually requests for department status and report their recommendations to the RA.

Receive all reports of the UniServ directors, officers and committees and transmit with its recommendations appropriate reports to the RA.

Employ clerical staff and determine the terms and conditions of their employment.

Implement the budget.

Be empowered to censure, suspend, place on probation or expel any member for cause by a two-thirds (2/3) vote. Cause shall include, but not be limited to, misuse of funds and misrepresentation of FEA positions. The Board's action can be appealed to the RA for final determination.

Recommend FEA goals annually to the RA for approval.

5-4. Powers and Duties

Attend the meetings of the Board and of the RA.

Serve in other positions appropriate to the office such as liaison to member groups or committees.

Attend School Board or community group meetings as necessary.

ADDENDUM TO THE DUTIES OF OFFICERS & BOARD OF DIRECTORS

The Board of Directors meets the 2nd and 4th Wednesday of each month. Meetings begin at 4:45 p.m. and end at approximately 7:30 p.m. at the Fairfax Education Association (FEA) office. Dinner is provided.

The Representative Assembly (RA) meets the 3rd Wednesday of each month at the Northern Virginia Community College Cultural Center. Meetings begin at 4:45 p.m. and end at approximately 6:15 p.m.

You are expected to attend major functions of the FEA such as, open hearings, all member meetings, Legislative Dinner, etc.

VEA DISTRICT 8 BOARD OF DIRECTORS

As a member of the VEA Board of Directors the following applies:

VEA Bylaws – Article V. Directors

5.1 The Board of Directors shall:

- a. Implement policies established by the Delegate Assembly;
- b. Determine the time and place of the Annual Meeting of the Association and, in the event of an emergency, shall have the power to postpone the Annual Meeting by a two-thirds (2/3) majority of the Board;
- c. Establish procedures and/or requirements of affiliation consistent with the standards as set forth by the National Education Association and Constitution and Bylaws of the Association;
- d. Receive all reports of the Executive Director, the Treasurer, and the VEA committees, and shall transmit with its recommendation such reports as may be appropriate to the Delegate Assembly;
- e. Receive all proposed amendments to the Charter, Constitution and these Bylaws and forward them to the Delegate Assembly as provided by law;
- f. Be responsible for hiring the Executive Director and negotiating his/her salary and other terms of employment;
- g. Be responsible for negotiating contractual agreements with staff;
- h. Be responsible for recommending to the Delegate Assembly a budget for the Association;
- i. Be responsible for fiscal decisions that alter the budget expenditures between sessions of the Delegate Assembly except that no division budget expenditures can be adjusted more than ten (10) percent without at least thirty (30) days prior notification to the membership of the Association;
- j. Meet at least four (4) times during the membership year;
- k. Approve the appointees of the President to all commissions;
- l. Perform such other duties as may be required in the Charter, Constitution and these Bylaws; and
- m. Assume office on August 1 in the calendar year in which they are elected.
- n. Be a Delegate to the VEA Delegate Assembly and the NEA Representative Assembly. This election shall be concurrent with the election to the VEA Board of Directors.

VEA Bylaws – Article VII. Elections

7.2 Election of Directors

- a. Board members shall assume office August 1 in the calendar year in which they are elected.
- b. There shall be open nominations for the position through the method of petitions submitted with signatures of fifty (50) Active Members to an appropriate elections committee at the District and/or by nominations from the floor of a general meeting of the District. Election shall be by majority vote of those voting in a secret ballot of Active membership of the District. If there is only one candidate for the position, the election may be waived, and the candidate declared elected by the District Board of Directors.
- d. In the event of a vacancy in the office of a Director from a District, that vacancy shall be filled by the successor if one has already been elected. The elected successor may complete the unexpired term and serve his or her own term. If a successor has not been elected, a special election shall be held of the District membership for the purpose of completing the unexpired term. A position of Interim Director may be filled, upon recommendation of the District, by the VEA Board of Directors, until an election can be held.
- k. Directors elected by the Districts and those ethnic minority directors, school administrator and education support directors elected in special elections, shall serve a term of two (2) years and shall serve no more than two (2) full consecutive terms.